

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

**Wednesday January 21, 2009 – 12 Noon**

Cabarrus Region Chamber of Commerce  
3003 Dale Earnhardt Blvd.  
Kannapolis, North Carolina 28083

### Members:

Ed Muire  
  
Joe Wilson, Chair  
W. S. Rowland  
Dan Mikkelson  
Larry Smith  
Brett Abernathy  
Mike Byrd  
Ben Warren  
Adrian Cox  
Richard Hancock  
Rick Mason

Rowan County,  
Town of Cleveland  
City of Concord  
Town of Landis  
City of Salisbury  
Town of Spencer  
NCDOT – Div. 9  
Cabarrus County  
City of Kannapolis  
Town of Harrisburg  
NCDOT- Div. 10  
NCDOT – Traffic

### Others:

Rob Walter  
Phil Conrad  
Jeff Young  
Rodney Harrison  
Bill Feather  
Chuck Wingerson  
Connie Cunningham  
Jack Flaherty  
Joe Sides  
Marc Morgan  
Wilmer Melton  
Concord Airport  
CRMPO Director  
City of Concord  
Salisbury Transit  
Town of Granite Quarry  
Town of Rockwell  
CRMPO Staff  
NCDOT - Transit  
CCSC  
NCDOT – Div. 10  
City of Kannapolis

### Call to Order

TCC Chairman Joe Wilson called the January 21, 2009 meeting of the Cabarrus Rowan MPO TCC to order. Chairman Wilson welcomed the members and requested that all those present introduce themselves. Once all introductions were made, Chairman Wilson asked if there were any additions or corrections to the agenda. Phil Conrad made a request to add an item regarding the proposed NCDOT Stimulus package to the Reports section of the agenda. With no further additions or corrections being heard from the TCC members, TCC Chairman Wilson continued on to the next item of business.

### Approval of Minutes

Chairman Wilson asked for comments or corrections to the minutes from the November 19, 2008 TCC meeting. With no comments or corrections being heard, Mr. Wilmer Melton made a motion to approve the minutes as presented and Mr. Ed Muire seconded the motion. The TCC followed with a unanimous vote.

### Nomination and Election of TCC Vice-Chairman

TCC Chairman Joe Wilson requested Phil Conrad present this item of business. Mr. Conrad explained to the TCC members that the Cabarrus-Rowan MPO TCC bylaws state that a new TCC Vice-Chairman must be elected each year. The TCC Vice-Chairman rotates to the Chair position automatically. In addition, the TCC Chair and Vice-Chairman are rotated between jurisdictions in Cabarrus and Rowan Counties. According to Phil, the TCC will need to nominate and elect a Vice-Chairman from Rowan County for 2009. Mr. Dan Mikkelson, City of Salisbury representative, addressed the TCC members stating that he would like to see a Rowan County representative who has not held the position before be elected to give others the opportunity to learn more about the MPO and get valuable experience. After discussion, Mr. Wilmer Melton nominated Mr. Kenneth Geathers, Town of East Spencer representative, to the position of TCC Vice-Chairman. Mr. Dan Mikkelson seconded the motion with

the stipulation that Mr. Geathers agree to hold the position. The TCC members voted unanimously in favor of electing Mr. Kenneth Geathers to the position of TCC Vice- Chairman. The TCC members requested Mr. Phil Conrad to contact Mr. Geathers and relay to him the outcome of this item.

### **Draft FY 2009-2010 UPWP**

MPO Director Phil Conrad reported to TCC members that each year, the Cabarrus Rowan MPO is required to develop and adopt a Unified Planning Work Program (UPWP). Phil explained that the UPWP is the MPO budget and follows the state fiscal year 2009-2010. He went on to explain that the UPWP identifies the planning tasks, responsible agencies and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil called TCC members attention to Attachment 4A in their packets for their review. He continued by stating that these projects include MPO planning activities undertaken by local agencies, the N.C. Department of Transportation, and a line item for Regional Model and LRTP Maintenance to be performed by the Cabarrus Rowan MPO, Charlotte DOT and NCDOT. It also includes urbanized area transit related planning activities conducted by the RIDER Transit System.

Mr. Conrad reviewed Attachment A, FY2009-2010 DRAFT Planning Work Program: Funding Source Table, with TCC members. Phil continued by explaining that in addition, the CRMPO allocated the 20 percent local match among the member jurisdictions. This allocation has been based on the 2000 Census population of each of the CRMPO jurisdictions. He reviewed Attachment 4B with the TCC members which identifies each jurisdiction member, their 2000 Census population, their percentage of the total population and their portion of the local match due from their jurisdiction for 2009-2010.

Phil continued by calling TCC members attention to Attachment 4C in their packets. He explained that NCDOT is now requiring that a 5 year planning calendar be developed in coordination with the annual UPWP. Attachment 4C outlines all of the major work tasks within the UPWP over the FY's 2008-09, 2009-10, 2010-11, 2011-12, 2012-13 and 2013-14. The calendar was developed by MPO staff and the lead planning agency.

### **CMAQ Fast Track Project Proposals**

Phil Conrad explained to the TCC members that NCDOT has initiated a call to Fast Track CMAQ projects currently approved by NCDOT and new project submittals that demonstrate an emissions reduction benefit to the non-attainment area. Phil continued by explaining that the Congestion Mitigation and Air Quality (CMAQ) funds are a federal funding source for areas designated as non-attainments by the US EPA. These funds require a local sponsor and a 20 percent local match. He reminded TCC members that several notices have been sent by MPO staff to them in regard to this Fast Track proposal and to date proposals have been received by the MPO from the City of Salisbury, Town of China Grove, Mobility Solutions LLC, City of Concord, Town of Mount Pleasant and the City of Kannapolis. Phil called the TCC members attention to the proposal letters enclosed in their agenda packets for their review, along with a Proposed CMAQ Fast Track Projects spreadsheet.

Chairman Joe Wilson reviewed the City of Concord's projects on the spreadsheet and made corrections to the Annual Emission Reduction on one project. Mr. Wilmer Melton commented on the City of Kannapolis' projects included on the list. Mr. Conrad also pointed out that updated Annual Emission Reductions had been received by staff regarding projects C-4906 and C-4908B. With no further discussion, Mr. Dan Mikkelson made a motion that the TCC recommend the Proposed CMAQ Fast Track Projects list to the TAC for approval. Mr. Wilmer Melton seconded the motion and TCC members followed with a unanimous vote of approval.

## **Reports / MPO Business**

- Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mr. Brett Abernathy from NCDOT Division 9 presented updates on the Rowan County projects. Mr. Richard Hancock with NCDOT Division 10 reported that revenues for projects is decreasing and that Division 10 projects are not moving ahead. Mr. Hancock further stated that NCDOT has cut back on staff and have had to find budget reductions within each division.
- 2035 LRTP Update and NCDOT Model Results – Phil explained that the LRTP Update is continuing and Model results provided thus far have not been correct and contain significant errors. The NCDOT Model Consultant has indicated to the Metrolina Regional Modeling Committee that they are working to correct the errors so that Model is able to provide true and correct data.
- CTP Update – No update was provided by NCDOT.
- Metrolina SIP/Emissions Budget Update – Phil Conrad called TCC members attention to a copy of a letter in their packets from Mr. William G. Ross, NCDENR to Mr. J.I. Palmer, Jr., USEPA, regarding Attainment Demonstration for the North Carolina Portion of the Charlotte-Gastonia-Rock Hill Eight-Hour Ozone Nonattainment Area.
- Metrolina Regional Model MOA – Phil explained that staff continues to work with the Metrolina Regional partners on creating a draft MOA.
- Municipal Safe Routes to Schools Program Grant Proposals – Phil Conrad reported that so far, no MPO members have made requests to take advantage of the NCDOT Safe Routes to Schools Program Grants currently available. Phil reminded TCC members that MPO Staff is available to assist them with this process.
- Rowan Express Update – Phil reported to TCC members that a start date of April 1, 2009 has been set for the Rowan Express to begin operation.
- Proposed Stimulus Package Projects – Phil Conrad presented TCC members with a list of proposed stimulus package projects that was created based on submittals from CRMPO jurisdictions. Phil explained that the CRMPO had been requested by NCDOT to prepare and submit a list of projects eligible under the stimulus package guidelines.

## **Information Items**

- Concord Express, Salisbury Transit, and RIDER Transit Ridership Information - Phil called the TCC members attention to the ridership information included in their packets.

## **Adjournment**

With no other business to consider, the meeting of the TCC was adjourned by TCC Chairman Wilson. The next meeting will be February 18, 2009 at Salisbury City Hall.